



## PUBLIC PROTECTION CABINET

**Andy Beshear**  
GOVERNOR

**Jacqueline Coleman**  
LIEUTENANT GOVERNOR

**Kentucky Real Estate Authority**  
**Board of Home Inspectors**  
500 Mero Street, 2NE09  
Frankfort, KY 40601  
Phone: (502) 564-7760

**Ray A. Perry**  
SECRETARY

**DJ Wasson**  
DEPUTY SECRETARY

**February 27, 2024**  
**10:00 A.M.**

### **BOARD MEETING MINUTES**

#### **MEMBERS PRESENT**

James Chandler  
Paul Ogden  
Joshua Crepps  
Ralph Halcomb

#### **KENTUCKY REAL ESTATE AUTHORITY**

Leah Redden, Board Administrator  
Hannah Carlin, Deputy Executive Director  
René Rogers, Staff Attorney  
Seth Branson, Procedures Development Specialist

#### **Call to Order**

Member Chandler called a meeting of the Kentucky Board of Home Inspectors (“Board”) to order at 10:01 a.m. Introductions were made, and guests in attendance were welcomed.

#### **Approval of Minutes**

Member Hiten made a motion to approve meeting minutes from January 23, 2024 meeting. Member Crepps seconded. Having all in favor, the motion carried.

#### **KREA Executive Director Comments**

Hannah Carlin provides update about staffing for KREA and introduces new general counsel Patrick Riley.

#### **Licensure Report**

Leah Redden reported that the board currently has 559 active licensees and 20 inactive licensees.

### **Financial Report**

Financial report was provided to the board.

### **Legal Update**

René Rogers informed that legal advice will be reserved for closed session.

### **Application Committee Report**

Member Chandler recommends to the board applications of DI, SF, RB, MZ, RT & CS should be approved pending their clean backgrounds. Member Hiten seconded. Having all in favor, motion carried.

Member Hiten recommend to the board for approval on the renewals of JG, MT, DM, DD, DB, DM, BP, JP, KR, DH, AH, BG, LW, LR, NC, JR, BK,. Seconded by Chandler. Having all in favor, motion carried.

Member Chandler recommend for administrative approval upon receipt of the additional information required LW, DJ, AT, WC, JT, AS, MB, TS, KB, WS. Seconded by Ogden. Having all in favor, motion carried.

### **Education Committee Report**

Member Halcomb recommend that all courses from National Property Inspections, American Society of Home Inspectors, Home Inspector University, Kentucky Real Estate Inspectors Association be approved. Seconded by Crepps. Having all in favor, motion carried.

Member Halcomb recommend that West Virginia be deferred until March 2024 meeting. Seconded by Hiten. Having all in favor, motion carried.

### **Complaint Committee Report**

No committee report.

### **Closed Session**

Member Halcomb made a motion to enter closed session at 10:17, to enter closed session, pursuant to KRS 61.815 and KRS 61.810 (1)(c) and (j) to discuss proposed or pending litigation and deliberate on individual adjudications.

### **Reconvene in Open Session**

Motion by Hiten to reconvene at 11:04. Seconded by Crepps. Having all in favor, motion carried.

Member Halcomb 24-KBHI-001 motions to request a response from the respondent and a letter be sent to the complainant that the complaint is being processed. Seconded by Crepps. Having all in favor, motion carried.

### **Public Comments**

No public Comments

### **Motion to Approve Timesheets**

Member Hiten made a motion to approve travel expenditures and per diem for the meeting. Member Ogden seconded the motion. Having all in favor, the motion carried.

### **Meeting Adjournment**

With no further business to discuss, Member Ogden made a motion to adjourn at 11:18 a.m. Member Hiten seconded the motion. Having all in favor, the meeting adjourned.

Pursuant to KRS 324B.060, I, Kristen Lawson,

Acting Executive Director of the Kentucky Real Estate Authority

(KREA), have reviewed and Approved the expenditures for the meeting

of the Kentucky Board of Home Inspectors (the Board) held on February 27, 2024. This

Approval is based upon my review of the expenditures as described in the minutes and in greater detail as on file with the KREA. I did not review, nor did I participate in discussions, deliberations, or decisions regarding the actions taken by the Board at this meeting related to individual disciplinary matters, investigations, or applicant reviews. The Board approved the minutes of its February 27, 2024 meeting, at its meeting held on March 26, 2024.

Kristen R. Lawson 05/30/2024

Executive Director Date